

GODALMING COLLEGE

EMERGENCY EVACUATION PROCEDURE

1. Verb Base Form
2. Verb Base Form
3. Noun
4. Verb Present Ends In Ing
5. Noun
6. Verb Base Form
7. Adjective
8. Noun
9. Noun
10. Noun
11. Verb Base Form
12. Adjective
13. Onomatopoeia - Ends In Ing
14. Verb Base Form
15. Adverb
16. Adjective Ends In Est
17. Verb Present Ends In Ing
18. Noun
19. Verb Present Ends In S
20. Verb Past Tense
21. Abstract Noun
22. Noun Plural

23. Adjective
24. Sport
25. Noun Plural
26. Noun
27. Verb Base Form
28. Verb Base Form
29. Noun Plural
30. Noun Plural
31. Same Noun - Not Plural
32. Adverb
33. Adjective
34. Noun
35. Verb Base Form
36. Noun Plural
37. Noun
38. Time
39. Time
40. Adjective
41. Time
42. Time
43. Verb Base Form
44. Verb Present Ends In Ing
45. Noun
46. Noun
47. Verb Base Form

48. Verb Base Form
49. Noun
50. Verb Present Ends In Ing
51. Noun
52. Verb Base Form
53. Noun
54. Verb Base Form
55. Adjective
56. Adjective
57. Noun
58. Verb Base Form
59. Verb Base Form
60. Noun
61. Verb Past Tense
62. Noun
63. Noun
64. Noun Plural
65. Onomatopoeia - Ends In Ing
66. Verb Base Form
67. Adjective
68. Verb Base Form
69. Abstract Noun
70. Verb Past Tense
71. Adjective
72. Noun

73. Adverb
74. Adjective
75. Adjective
76. Verb Past Tense
77. Verb Base Form
78. Abstract Noun
79. Noun
80. Verb Base Form
81. Adjective
82. Noun
83. Noun
84. Verb Base Form
85. Verb Present Ends In Ing
86. Verb Base Form
87. Abstract Noun
88. Sport
89. Noun Plural
90. Noun
91. Noun
92. Adjective
93. Noun
94. Verb Base Form
95. Adjective
96. Noun Plural
97. Noun Plural

98. Adjective
99. Adjective
100. Verb Present Ends In Ing
101. Adjective
102. Full Name Of A Person
103. Noun
104. Noun
105. Adjective
106. Noun Plural
107. Verb Base Form
108. Adjective
109. Onomatopoeia - Ends In Ing
110. Verb Base Form
111. Noun Plural

GODALMING COLLEGE EMERGENCY EVACUATION PROCEDURE

If you _____ a fire:-

? _____ the fire _____ by _____ a _____

? _____ the fire to _____ Reception or if you are a _____ or a _____

tell a member of _____ staff

If you _____ the fire alarm:-

? If you hear a _____ the building

_____ by the _____ exit.

? PLEASE NOTE: IF YOU ARE _____ AN _____ WHEN THE ALARM

_____, YOU WILL BE _____ IN _____ BY THE

_____ TO A _____ AREA ON THE _____ ADJACENT TO

THE SPORTS _____

? Do not _____ to _____

? Do not use _____ (but if you are already in the _____, it will _____

go to the _____)

? _____ behind you

? Go to the assembly point identified on the Fire Action _____

? On the sports field adjacent to the student car park during College hours (. _____ to . _____)

?

On the _____ Adjective _____ car park out of College hours (before . _____ Time _____ and after . _____ Time _____)

For evacuations during College hours:

? _____ Verb Base Form _____ on the sports field with the person who was _____ Verb Present ends in ING _____ you at the time of the evacuation

? If you are anywhere on the _____ Noun _____ but not in a _____ Noun _____ _____ Verb Base Form _____ on the sports field and _____ Verb Base Form _____ in the _____ Noun _____ in front of the Sports Centre

? Staff not involved in _____ Verb Present ends in ING _____ at the time of the evacuation (including _____ Noun _____ Staff), contractors and visitors _____ Verb Base Form _____ on the sports field in front of the _____ Noun _____ adjacent to the student car park

For evacuations out of College hours:

? _____ Verb Base Form _____ anywhere in the _____ Adjective _____ car park (but away from the _____ Adjective _____ _____ Noun _____)

? Do not _____ Verb Base Form _____ the campus

? Do not _____ Verb Base Form _____ the _____ Noun _____ until _____ Verb Past Tense _____ by the _____ Noun _____ and _____ Noun _____ Officer

? PLEASE NOTE: IN THE CASE OF OTHER _____ Noun Plural _____ (INTERMITTENT _____ Onomatopoeia - Ends _____ in ING _____) _____ Verb Base Form _____ YOUR BELONGINGS WITH YOU IF THEY ARE IN THE AREA WHERE

YOU ARE

If you have a _____ Adjective _____ Emergency Evacuation Plan (PEEP) because you _____ Verb Base Form _____ _____ Abstract Noun _____

:-

? You will be _____ *Verb Past Tense* in exiting the building in accordance with your _____ *Adjective* Emergency

Evacuation Plan (PEEP)

? If you are in a _____ *Noun* and you would _____ *Adverb* use the _____ *Adjective* lift, do not use the lift

and stay in the _____ *Adjective* refuge area (_____ *Verb Past Tense* in your PEEP) and _____ *Verb Base Form*

_____ *Abstract Noun*

If you are a _____ *Noun* for someone with a PEEP:-

? _____ *Verb Base Form* the person as per their PEEP (_____ *Adjective* Emergency Evacuation Plan)

If you are an _____ *Noun* (during an _____ *Noun*):-

? Instruct the candidates to leave the building

? _____ *Verb Base Form* the registers and _____ *Verb Present ends in ING* plans

? _____ *Verb Base Form* the candidates in _____ *Abstract Noun* to the _____ *Sport* _____ *Noun Plural* adjacent

to the sports field

? Report to the _____ *Noun* and _____ *Noun* Office regarding the status of the examination area you have

vacated

If you are a _____ *Adjective* _____ *Noun* :-

? If you are a teacher, instruct your students to leave the building and _____ *Verb Base Form* them to the

_____ *Adjective* point (see above). Also carry out a check of _____ *Noun Plural*, _____ *Noun Plural* and

_____ *Adjective* areas as you leave.

?

If you work in the Library or Careers instruct people to leave the areas in the ILC including the _____ Adjective

Study area and the toilets

? If you are a member of the Estates team, proceed to the _____ Verb Present ends in ING areas, social study area, common room, outside toilets and workshop and instruct people to leave the buildings.

? Leave the building and proceed to the _____ Adjective assembly point (see above)

? Report to the Fire Marshall (_____ Full Name of a Person) regarding the status of your area/building

If you are the _____ Noun and _____ Noun Officer:-

? Gather information from the Fire Marshall and _____ Adjective _____ Noun Plural regarding the status of their areas/buildings

? _____ Verb Base Form with the Fire and Rescue Service regarding the status of the buildings

? NOTE: IN THE CASE OF OTHER EMERGENCIES (_____ Adjective _____ Onomatopoeia - Ends in ING) CALL

THE POLICE (999) AND _____ Verb Base Form WITH THE POLICE ON _____ Noun Plural